EASTON PARK COMMUNITY DEVELOPMENT DISTRICT

District Office · 3434 Colwell Avenue · Suite 200 · Tampa, Florida 33614

EASTON PARK
COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS' MEETING
AUGUST 2, 2016

EASTON PARK COMMUNITY DEVELOPMENT DISTRICT AGENDA

August 2, 2016 at 4:30 p.m.

at the New Tampa Regional Library, located at 10001 Cross Creek Boulevard, Tampa, FL 33647.

District Board of Supervisors Paul Meier Chairman

Arnold Sails Vice-Chairman
Lee Thompson Assistant Secretary
Lisa Murphy Assistant Secretary
Beth Stratigeas Assistant Secretary

District Manager Sandy Oram Rizzetta & Company, Inc.

District Attorney Judy James Molloy & James, P.A.

District Engineer Tonja Stewart Stantec Consulting

All Cellular phones and pagers must be turned off while in the meeting room.

The District Agenda is comprised of five different sections:

The meeting will begin promptly at 4:30 p.m. with the first section which is called Audience Comments. The Audience Comment portion of the agenda is where individuals may comment on matters that concern the District. Each individual is limited to three (3) minutes for such comment. The Board of Supervisors or Staff is not obligated to provide a response until sufficient time for research or action is warranted. IF THE COMMENT CONCERNS A MAINTENANCE RELATED ITEM, THE ITEM WILL NEED TO BE ADDRESSED BY THE DISTRICT MANAGER OUTSIDE THE CONTEXT OF THIS MEETING. The second section is called **Business Administration**. The Business Administration section contains items that require the review and approval of the District Board of Supervisors as a normal course of business. The third section is called Business Items. The business items section contains items for approval by the District Board of Supervisors that may require discussion, motion and votes on an item-by-item basis. Occasionally, certain items for decision within this section are required by Florida Statute to be held as a Public Hearing. During the Public Hearing portion of the agenda item, each member of the public will be permitted to provide one comment on the issue, prior to the Board of Supervisors' discussion, motion and vote. Agendas can be reviewed by contacting the Manager's office at (813) 933-5571 at least seven days in advance of the scheduled meeting. Requests to place items on the agenda must be submitted in writing with an explanation to the District Manager at least fourteen (14) days prior to the date of the meeting. The fourth section is called Staff Reports. This section allows the District Manager, Engineer, and Attorney to update the Board of Supervisors on any pending issues that are being researched for Board action. The final section is called Supervisor Requests. This is the section in which the Supervisors may request Staff to prepare certain items in an effort to meet residential needs.

Public workshops sessions may be advertised and held in an effort to provide informational services. These sessions allow staff or consultants to discuss a policy or business matter in a more informal manner and allow for lengthy presentations prior to scheduling the item for approval. Typically no motions or votes are made during these sessions.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the District Office at (813) 933-5571, at least 48 hours before the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1 (800) 955-8770, who can aid you in contacting the District Office.

Any person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

EASTON PARK COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE • 3434 COLWELL AVENUE • SUITE 200 • TAMPA, FL 33614 www.eastonparkcdd.org

July 25, 2016

Board of Supervisors Easton Park Community Development District

Dear Board Members:

The regular meeting of the Board of Supervisors of Easton Park Community Development District will be held on **Tuesday**, **August 2**, **2016** at **4:30** p.m. at the New Tampa Regional Library, located at 10001 Cross Creek Boulevard, Tampa, Florida 33647. The following is the tentative agenda for this meeting:

4	CAT	I TO OPPERMOUL CALL					
1.		LL TO ORDER/ROLL CALL					
2.	AUL	AUDIENCE COMMENTS ON AGENDA ITEMS					
3. BUSINESS ADMINISTRATION							
	A.	Consideration of the Minutes of the Board of Supervisors'					
		Meeting held on July 5, 2016Tab 1					
	B.	Consideration of Operation & Maintenance					
		Expenditures for June 2016Tab 2					
4.	BUS	INESS ITEMS					
	A.	Update On Bond Refinancing					
	B.	Presentation of Monthly Financial StatementTab 3					
5.	STA	FF REPORTS					
	A.	Landscape & Irrigation Maintenance Update					
	B.	Field Services Manager ReportTab 4					
	C.	District Counsel					
	D.	District Engineer					
	E.	District Manager					
		1. Presentation of Action Items ListTab 5					
6.	SUP	ERVISOR REQUESTS					
7.	AD.J	OURNMENT					

I look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 994-1001.

Very truly yours, Sandy Oram Sandy Oram District Manager

cc: Paul Meier, Chairman Judy James, District Counsel

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

EASTON PARK COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of Easton Park Community Development District was held on **Tuesday**, **July 5**, **2016** at **4:30** p.m. at the New Tampa Regional Library, located at 10001 Cross Creek Boulevard, Tampa, Florida, 33647.

Present and constituting a quorum:

Paul Meier
Arnold Sails
Lee Thompson
Lisa Murphy
Board Supervisor, Chairman
Board Supervisor, Vice Chairman
Board Supervisor, Assistant Secretary
Board Supervisor, Assistant Secretary

Also present were:

Sandy Oram

Judy James

District Manager, Rizzetta & Company, Inc.

District Counsel, Molloy & James, P.A.

John Crawford Field Services Manager, Rizzetta & Company, Inc.

Robbie Cox Representative, MBS Capital Markets

(via conference call)

FIRST ORDER OF BUSINESS

Call to Order

Ms. Oram called the meeting to order and performed roll call.

SECOND ORDER OF BUSINESS

Audience Comments

There were no audience members present.

THIRD ORDER OF BUSINESS

Update on the Bond Refinancing

Mr. Cox gave the Board an update on the refinancing of the bonds. He stated that the first course of action after the last meeting was to reach out to a number of banks to obtain a long term bank lock. He had a discussion with a few banks and there didn't seem to be much interest in going this route with what has been happening in the general market as a whole. Mr. Cox has stated that rates have come down over the past two to three months in the municipal market due to what is transpiring across the pond. Mr. Cox stated that his firm is looking at switching gears up a bit from the bank route to a municipal market transaction given that rates are extremely low right now. He stated that he expects some fluctuation as you can always expect but if there is an increase hopefully it won't be that much.

Mr. Cox stated that he is now working on creating a credit package for the rating agency, Standard and Poor in order to give the District a rating evaluation which is the first step[in getting a municipal market transaction consummated. One of the other tasks is the deferred cost obligation outstanding to the original developer. In order to access some of the finds in the debt service reserve account to use towards the cost of the transaction, the District would have to enter into some type of resolution with the developer as they are entitled to those funds over the next twenty years. Mr. Cox has started those discussions with a representative of M/I Homes (the original developer). He has not had a substantive response as of yet. In fairness to the developer, they are involved in several other bond transactions at this time. Mr. Cox stated that MBS Capital will continue to have discussions with them and see if they are willing to entertain some sort of resolution short of the entire amount in the reserve fund. Usually that comes in somewhere at present value or a settlement based on what the current cash flow is. Mr. Cox stated that his firm will continue to work on the rating evaluation and will keep the Board posted.

FOURTH ORDER OF BUSINESS

Consideration of the Minutes of the Board of Supervisors' Meeting held on June 7, 2016

There were no changes to the meeting minutes.

On a Motion by Ms. Murphy, seconded by Mr. Sails, with all in favor, the Board of Supervisors approved the Minutes of the Board of Supervisors' meeting held on June 7, 2016 as presented for the Easton Park Community Development District.

FIFTH ORDER OF BUSINESS

Consideration of Operation & Maintenance Expenditures for May 2016

Ms. Oram presented the Operation & Maintenance Expenditures for May 2016.

On a Motion by Mr. Thompson, seconded by Ms. Murphy, with all in favor, the Board of Supervisors approved the Operation and Maintenance Expenditures for May 2016 (\$39,424.25) as presented for the Easton Park Community Development District.

SIXTH ORDER OF BUSINESS

Public Hearing on Fiscal Year 2016/2017 Final Budget

Ms. Oram asked for a motion to open the public hearing.

On a Motion by Mr. Meier, seconded by Mr. Thompson, with all in favor, the Board of Supervisors opened the Public Hearing on Fiscal Year 2016/2017 Final Budget for the Easton Park Community Development District.

Ms. Oram presented and reviewed the budget. Discussion ensued. The Board decided to leave the budget the same as it was approved as the proposed budget.

Ms. Oram asked for a motion to close the public hearing.

On a Motion by Mr. Thompson, seconded by Mr. Sails, with all in favor, the Board of Supervisors closed the Public Hearing on Fiscal Year 2016/2017 Final Budget for the Easton Park Community Development District.

SEVENTH ORDER OF BUSINESS

Consideration of Resolution 2016-02, Adopting Fiscal Year 2016/2017 Final Budget

Ms. Oram presented Resolution 2016-02, Adopting Fiscal Year 2016/2017 Final Budget.

On a Motion by Mr. Meier, seconded by Mr. Thompson, with all in favor, the Board of Supervisors approved Resolution 2016-02, Adopting Fiscal Year 2016/2017 Final Budget for the Easton Park Community Development District.

EIGHTH ORDER OF BUSINESS

Consideration of Resolution 2016-03, Imposing Special Assessments and Certifying an Assessment Roll

Ms. Oram presented Resolution 2016-03, Imposing Special Assessments and Certifying an Assessment Roll. Mr. Thompson asked how the assessments are calculated. Ms. Oram stated that she would check with the financial analyst at Rizzetta & Company to find out how the assessments are calculated and share this information with the Board.

On a Motion by Mr. Sails, seconded by Ms. Murphy, with all in favor, the Board of Supervisors approved Resolution 2016-03, Imposing Special Assessments and Certifying an Assessment Roll for the Easton Park Community Development District.

NINTH ORDER OF BUSINESS

Consideration of Resolution 2016-04, Setting the Meeting Schedule for Fiscal Year 2016/2017

Ms. Oram presented Resolution 2016-04, Setting the Meeting Schedule for Fiscal Year 2016/2017.

On a Motion by Ms. Murphy, seconded by Mr. Sails, with all in favor, the Board of Supervisors approved Resolution 2016-04, Setting the Meeting Schedule for Fiscal Year 2016/2017 for the Easton Park Community Development District.

TENTH ORDER OF BUSINESS

Presentation of Monthly Financial Statement

Ms. Oram presented and reviewed the monthly financial statement for the month of May 2016.

ELEVENTH ORDER OF BUSINESS

Staff Reports

A. Landscape Report & Irrigation Maintenance Update

Mr. Mahar was not present.

Discussion ensued regarding the pond maintenance.

On a Motion by Mr. Sails, seconded by Mr. Thompson, with all in favor, the Board of Supervisors approved entering into contract with Aquatic Systems for the pond maintenance at a cost of \$2,400.00 per month with a start date of October 1, 2016 for the Easton Park Community Development District.

B. Field Services Manager

Mr. Crawford reviewed the June Field Inspection Report with the Board.

C. District Counsel

No report.

D. District Engineer

Not present.

E. District Manager

Ms. Oram stated that the next scheduled meeting will be held on August 2, 2016 at 4:30 p.m.

Ms. Oram presented the action items list.

Ms. Oram presented the audit for the year ended September 30, 2015.

On a Motion by Mr. Thompson, seconded by Ms. Murphy, with all in favor, the Board of Supervisors accepted the audit for the year ended September 30, 2015 and ratified the sending of the audit to the appropriate agency for the Easton Park Community Development District.

Ms. Oram asked if there were any Supervisor requests. There were none.

THIRTEENTH ORDER OF BUSINESS Adjournment

Ms. Oram stated that if there were no additional items to come before the Board than a motion to adjourn would be in order.

On a Motion by Mr. Thompson, seconded by Mr. Sails, with all in favor, the Board of Supervisors adjourned the meeting at 5:51 p.m. for Easton Park Community Development District.

Secretary / Assistant Secretary Chairman / Vice Chairman

Financial Statements (Unaudited)

June 30, 2016

Prepared by Rizzetta & Company, Inc. District Manager

Balance Sheet
As of 6/30/2016
(In Whole Numbers)

	C IF I		Capital Projects	Total Governmental	General Fixed Assets Account	General Long-Term Debt
	General Fund	Debt Service Fund	Fund	Funds	Group	Account Group
Assets						
Cash In Bank	53,494	0	0	53,494	0	0
Investments	238,248	565,265	235	803,749	0	0
Accounts Receivable	4,159	0	0	4,159	0	0
Prepaid Expenses	2,200	0	0	2,200	0	0
Deposits	2,735	0	0	2,735	0	0
Due From Other Funds	0	0	0	0	0	0
Due From Other	0	0	0	0	0	0
Amount Available in Debt Service	0	0	0	0	0	565,265
Amount To Be Provided Debt Service	0	0	0	0	0	5,354,735
Fixed Assets	0	0	0	0	7,546,435	0
Total Assets	300,836	565,265	235	866,336	7,546,435	5,920,000
Liabilities						
Accounts Payable	20,768	0	0	20,768	0	0
Accrued Expenses Payable	1,386	0	0	1,386	0	0
Due To Other Funds	0	0	0	0	0	0
Revenue Bonds PayableLong Term	0	0	0	0	0	5,920,000
Total Liabilities	22,155	0	0	22,155	0	5,920,000
Fund Equity & Other Credits						
Beginning Fund Balance	198,135	576,502	19,228	793,864	7,546,435	0
Net Change in Fund Balance	80,546	(11,236)	(18,992)	50,318	0	0
Total Fund Equity & Other Credits	278,681	565,265	235	844,182	7,546,435	0
Total Liabilities & Fund Equity	300,836	565,265	235_	866,336	7,546,435	5,920,000
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Statement of Revenues and Expenditures 001 - General Fund From 10/1/2015 Through 6/30/2016 (In Whole Numbers)

_	Annual Budget	YTD Budget	YTD Actual	YTD Variance	Percent Annual Budget Remaining
Revenues					
Interest Earnings					
Interest Earnings	0	0	383	383	0.00%
Special Assessments					
Tax Roll	470,510	470,510	499,750	29,240	(6.21)%
Total Revenues	470,510	470,510	500,133	29,623	(6.30)%
Expenditures					
Legislative					
Supervisor Fees	9,000	6,750	8,800	(2,050)	2.22%
Financial & Administrative					
Administrative Services	4,500	3,375	3,375	0	25.00%
District Management	25,245	18,934	18,934	0	25.00%
District Engineer	3,000	2,250	1,629	622	45.71%
Disclosure Report	1,000	750	1,100	(350)	(10.00)%
Trustees Fees	2,500	2,500	3,771	(1,271)	(50.85)%
Financial Consulting Services	10,000	8,750	8,750	0	12.49%
Accounting Services	16,900	12,675	12,675	0	25.00%
Auditing Services	3,700	3,700	3,900	(200)	(5.40)%
Arbitrage Rebate Calculation	650	488	500	(12)	23.07%
Travel	250	187	199	(12)	20.25%
Miscellaneous Mailings	200	150	0	150	100.00%
Public Officials Liability Insurance	2,500	2,500	2,250	250	10.00%
Legal Advertising	500	375	365	10	26.99%
Dues, Licenses & Fees	175	175	175	0	0.00%
Website Fees & Maintenance	1,200	900	900	0	25.00%
Legal Counsel					
District Counsel	5,500	4,125	6,848	(2,723)	(24.50)%
Security Operations					
Security System Monitoring and Maintenance	3,000	2,250	6,138	(3,888)	(104.60)%
Electric Utility Services					
Street Lights	107,000	80,250	80,505	(255)	24.76%
Utility - Fountains	10,000	7,500	6,905	595	30.95%
Utility - Irrigation	4,500	3,375	2,466	909	45.19%
Utility - Roundabout	0	0	161	(161)	0.00%
Stormwater Control					
Fountain Service Repairs & Maintenance	1,000	750	0	750	100.00%
Aquatic Maintenance	21,300	15,975	15,975	0	25.00%
Lake/Pond Bank Maintenance	2,500	1,875	0	1,875	100.00%
Aquatic Plant Replacement	2,500	1,875	0	1,875	100.00%
Stormwater System Maintenance	1,000	750	0	750	100.00%

Statement of Revenues and Expenditures 001 - General Fund From 10/1/2015 Through 6/30/2016 (In Whole Numbers)

	Annual Budget	YTD Budget	YTD Actual	YTD Variance	Percent Annual Budget Remaining
Miscellaneous Expense	1,000	750	17,795	(17,045)	(1,679.50)%
Other Physical Environment					
Property Insurance	2,400	2,400	1,840	560	23.33%
General Liability Insurance	2,800	2,800	2,800	0	0.00%
Entry & Walls Maintenance	2,500	1,875	500	1,375	80.00%
Landscape Maintenance	142,863	107,147	108,297	(1,150)	24.19%
Irrigation Repairs	5,000	3,750	2,873	877	42.54%
Ornamental Lighting & Maintenance	2,500	1,875	3,157	(1,282)	(26.29)%
Field Operations (Landscape Maint Supervision)	6,000	4,500	4,500	0	25.00%
Rust Prevention	7,140	5,355	5,355	0	25.00%
Landscape Replacement Plants, Shrubs, Trees	15,000	11,250	40,791	(29,541)	(171.94)%
Landscape - Mulch	21,120	15,840	14,976	864	29.09%
Annual Flower Program	15,557	11,668	14,370	(2,702)	7.63%
Holiday Decorations	9,000	9,000	9,500	(500)	(5.55)%
Miscellaneous Expense	2,000	1,500	588	913	70.62%
Road & Street Facilities					
Sidewalk Repair & Maintenance	5,000	3,750	5,924	(2,174)	(18.48)%
Street Sign Repair & Replacement	1,500	1,125	0	1,125	100.00%
Parks & Recreation					
Wildlife Management Services	1,000	750	0	750	100.00%
Contingency					
Miscellaneous Contingency	7,400	5,550	0	5,550	100.00%
Total Expenditures	489,400	374,069	419,587	(45,518)	14.27%
Excess of Revenue Over (Under) Expenditures	(18,890)	96,441	80,546	(15,895)	526.39%
Other Financing Sources (Uses)					
Carry Forward Fund Balance					
Prior Year	18,890	18,890	0	(18,890)	100.00%
Total Other Financing Sources (Uses)	18,890	18,890	0	(18,890)	100.00%
Excess of Rev./Other Sources Over (Under) Expend./Other Uses	0	115,331	80,546	(34,785)	0.00%
Fund Balance, Beginning of Period		-	100.12-	100 105	0.05
	0	0	198,135	198,135	0.00%
Fund Balance, End of Period	0	115,331	278,681	<u>163,350</u>	0.00%

Statement of Revenues and Expenditures 200 - Debt Service Fund From 10/1/2015 Through 6/30/2016 (In Whole Numbers)

	Annual Budget	Current Period Actual	Budget To Actual Variance	Budget Percent Remaining
Revenues				
Interest Earnings				
Interest Earnings	0	573	573	0.00%
Special Assessments				
Tax Roll	470,304	470,304	0	0.00%
Debt Service Prepayments	0	10,245	10,245	0.00%
Total Revenues	470,304	481,122	10,818	2.30%
Expenditures				
Debt Service				
Interest	320,304	316,810	3,494	1.09%
Principal	150,000	175,000	(25,000)	(16.66)%
Total Expenditures	470,304	491,810	(21,506)	(4.57)%
Excess of Revenue Over (Under) Expenditures	0	(10,688)	(10,688)	0.00%
Other Financing Sources (Uses)				
Interfund Transfer	0	(548)	(548)	0.00%
Excess of Rev./Other Sources Over (Under) Expend./Other Uses	0	(11,236)	(11,236)	0.00%
Fund Balance, Beginning of Period				
	0	576,502	576,502	0.00%
Fund Balance, End of Period	0	565,265	565,265	0.00%

Statement of Revenues and Expenditures 300 - Capital Projects Fund From 10/1/2015 Through 6/30/2016 (In Whole Numbers)

	Annual Budget	Current Period Actual	Budget To Actual Variance	Budget Percent Remaining
Revenues				
Interest Earnings				
Interest Earnings	0	5	5	0.00%
Total Revenues	0	5	5	0.00%
Excess of Revenue Over (Under) Expenditures	0	5	5	0.00%
Other Financing Sources (Uses)				
Interfund Transfer	0	548	548	0.00%
Other Costs	0	(19,545)	(19,545)	0.00%
Total Other Financing Sources (Uses)	0	(18,997)	(18,997)	0.00%
Excess of Rev./Other Sources Over (Under) Expend./Other Uses	0	(18,992)	(18,992)	0.00%
Fund Balance, Beginning of Period				
	0	19,228	19,228	0.00%
Fund Balance, End of Period	0	235	235	0.00%

Easton Park Community Development District Investment Summary June 30, 2016

		Ba	alance as of	
Account	<u>Investment</u>	<u>June 30, 2016</u>		
The Bank of Tampa The Bank of Tampa ICS Program:	Money Market Account	\$	125,380	
Mutual of Omaha Bank	Money Market Account		112,868	
	Total General Fund Investments	\$	238,248	
US Bank Series 2007 Reserve US Bank Series 2007 Revenue	First American Treasury Obligation Fund Class Z First American Treasury Obligation Fund Class Z	\$	401,445 162,243	
US Bank Series 2007 Revenue US Bank Series 2007 Prepayment	First American Treasury Obligation Fund Class Z		1,577	
	Total Debt Service Fund Investments	\$	565,265	
US Bank Series 2007 Deferred Costs	First American Treasury Obligation Fund Class Z	\$	235	
	Total Capital Project Fund Investments	\$	235	

Summary A/R Ledger 001 - General Fund From 6/1/2016 Through 6/30/2016

Invoice Date	Customer Name	Invoice Number	Current Balance
6/30/2016	Easton Park Homeowners Association of New Tampa, Inc.	OMR0616-1	4,159.47
		Total 001 - General Fund	4,159.47
Report Balance			4,159.47

 $Summary\ A/P\ Ledger$ $001\ -\ General\ Fund$ $From\ 6/1/2016\ Through\ 6/30/2016$

Vendor Name	Invoice Date	Invoice Number	Invoice Description	Current Balance
Aquagenix	6/1/2016	1274954	Monthly Aquatic Management Services 06/16	1,775.00
Bright House Networks	6/15/2016	046396701061516	Internet Service 06/16	254.00
Lisa Murphy	7/1/2015	LM070115	Board of Supervisors Meeting 07/01/15	200.00
Molloy & James	6/21/2016	15371	General/Monthly Legal Services 06/16	797.50
Tampa Electric Company	6/15/2016	0961 0966180 05/16	10623 Pictorial Park Dr 05/16	731.50
Times Publishing Company	6/10/2016	299160-061016	Legal Advertising #119371 06/16	61.28
Yellowstone Landscape	6/1/2016	INV-0000124170	Monthly Landscape Maintenance 06/16	11,905.24
Yellowstone Landscape	6/30/2016	INV-0000125849	Irrigation Repair	502.88
Yellowstone Landscape	6/30/2016	INV-0000126227	Summer Annual Install	4,540.62
			Total 001 - General Fund	20,768.02
Report Balance				20,768.02

Easton Park Community Development District Notes to Unaudited Financial Statements June 30, 2016

Balance Sheet

- 1. Trust statement activity has been recorded through 06/30/16.
- 2. See EMMA (Electronic Municipal Market Access) at http://www.emma.msrb.org for Municipal Disclosures and Market Data.
- 3. For presentation purposes, the Reserves are shown in a separate fund titled Reserve Fund.